

Charlie Liem, Secretary

Rick Scott, Governor

ELECTRONIC FINGERPRINTING FREQUENTLY ASKED QUESTIONS

Applicants can use any Livescan vendor that has been approved by the Florida Department of Law Enforcement to submit their fingerprints to the department. Please ensure that the Originating Agency Identification (ORI) number is provided to the vendor when you submit your fingerprints. If you do not provide an ORI number or if you provide an incorrect ORI number to the vendor, the Department of Business and Professional Regulation will not receive your fingerprint results. The applicant is fully responsible for selecting the vendor and ensuring submission of the prints to the department.

1. How do I find a Livescan vendor in order to submit my fingerprints to the department?

The Department of Business and Professional Regulation accepts electronic fingerprinting service offered by Livescan device vendors that are approved by the Florida Department of Law Enforcement and listed at their site. You can view the vendor options and contact information at [Livescan Device Vendors](#) List.

2. What information must I provide to the Livescan vendor I choose?

a) If you are an applicant seeking a license for any profession regulated by the Department of Business and Professional Regulation, which requires a criminal background search as a condition of licensure, you must provide accurate demographic information at the time your fingerprints are taken, **including your Social Security number**. The department will not be able to process a submission that does not include your Social Security number (except for AB&T customers that are not citizens of the United States).

b) Please make sure that you **clearly identify the profession** for which you are seeking to be licensed or select “Temporary License for Military Spouse” and submit your fingerprints payment to the vendor. Any inaccurate information that you provide could cause a delay in processing your request.

c) You must provide the correct ORI number

3. Where do I get the ORI number to submit to the vendor?

The following professions require submission of electronic fingerprints as a part of the licensure application. The ORI number identifies the correct profession and the agency that is responsible for processing your request. The ORI numbers are indicated next to each profession.

Real Estate Sales and Brokers	- FL920010Z
Real Estate Appraisers	- FL922050Z
Construction	- FL923400Z
Community Association Managers	- FL921932Z
Talent Agents	- FL921670Z
Athlete Agents	- FL922040Z
Employee Leasing	- FL921880Z
Alcoholic, Beverages and Tobacco	- FL 920150Z
Home Inspectors	- FL 924250Z
Mold Remediation or Assessment	- FL 924260Z
Temporary License for Military Spouse	- FL 924270Z (All Boards)

FDLE will only retain the criminal results from applicants for a period of six months from the date the fingerprints were rolled. Applicants should submit their applications **soon** after submitting their fingerprints in order to afford themselves an opportunity to resolve any application deficiencies prior to the expiration of the criminal history results.

4. How does the electronic fingerprinting process actually work?

In the traditional method of fingerprinting, ink is applied to each of your fingers which are then “rolled” across a fingerprint card to obtain your prints. With electronic fingerprinting, there is no ink or card. Your fingerprints are “rolled” across a glass plate and scanned. It is faster and cleaner than the traditional method. Electronic fingerprinting reduces the likelihood of illegible fingerprints and will reduce the overall application processing time.

5. How long will it take to have my fingerprints scanned?

It should only take approximately 5-10 minutes.

6. How much does electronic fingerprinting cost?

The total fee charged by each vendor varies. Please contact the vendor to obtain this information. The fingerprint results are usually received by the department two to four days after your fingerprints are scanned.

You can view the vendor options and contact information at [Livescan Device Vendors](#) List.

7. What do I need to bring with me to the Florida electronic fingerprinting site?

All applicants will be required to bring two (2) forms of identification to the electronic fingerprinting site on the day of fingerprinting. One of the two types of identification **must** bear your picture and signature such as a driver’s license, state identification card or passport.

8. I submitted my fingerprint through an FDLE approved vendor, but I have now received a deficiency letter regarding my fingerprints? What should I do?

As of the date of the mailing of the deficiency letter, your electronic fingerprinting results have not been transmitted to the Department of Business and Professional Regulation. We will not be able to process your application until we have received this information. You should contact your fingerprint vendor to determine if they have submitted the prints to the FDLE for processing.

Vendor contact information can be viewed at [Livescan Device Vendors](#) List.

9. What should I do if I am notified by the Department of Business and Professional Regulation that the Florida Department of Law Enforcement or the Federal Bureau of Investigation determined my electronic fingerprints were illegible?

The electronic fingerprint scanning machines are equipped to determine if your fingerprints scanned successfully; however, if it is determined by the Federal Bureau of Investigation that your prints were not legible, we will send you a notification letter asking you to go back to the same vendor that did your initial prints and schedule a re-roll of your prints. You will be required to bring the notification letter with you as information such as the TCN (Transaction Control Number) and TCR (Transaction Control Reference) must be identified and used at the time of the reroll. You will be responsible for any costs associated with the re-roll of your fingerprints.

10. How long are my fingerprints valid for?

The prints are retained and are valid for 180 calendar days from the date your digital fingerprints were electronically received by the Florida Department of Law Enforcement. If your prints have expired at the time your application is being processed, you will be required to submit your prints again.

11. Can I use my recent prints to apply for another professional license?

Your prints cannot be shared between professions or with other agencies. You are required to have separate prints for each license you are applying for.

12. What kind of assistance can the DBPR provide if I have problems with a Livescan vendor?

As an applicant, you have the choice to select a vendor approved by the FDLE. Since DBPR does not approve or regulate Livescan vendors, you will be fully responsible for the fingerprint submission and for ensuring that the prints have been timely submitted to the FDLE. The DBPR retrieves the fingerprint results from the Department of Law Enforcement through a secure web site. We suggest that you ask the vendor for a receipt showing payment date and other pertinent information in case you need to go back to them for assistance.

13. If I am living out of state, how do I submit my fingerprints done without having to travel to Florida?

You should request a fingerprint card from the Department of Business and Professional Regulation by calling 850.487.1395. Once the fingerprint card is received, you may then go to a local law enforcement office in your area to have your fingerprints rolled onto the card. Other information will be completed at the local law enforcement agency. Each fingerprints card has a specific ORI code identifying the profession. When requesting a card, please specify the profession for which you are seeking licensure. Other states electronic fingerprinting equipment does not communicate with DBPR when the results are available. So, for all programs, the completed card must be mailed to: FLDBPR, c/o Pearson VUE, Florida Fingerprinting Program, 3131 South Vaughn Way, Suite 205, Aurora, CO 80014 where the fingerprint card will be scanned. You will need to enclose a money order (**personal checks are not accepted**) for the **total amount of \$57.25**, payable to Pearson VUE, with your card. Your fingerprints will then be sent electronically to the Florida Department of Law Enforcement and the Federal Bureau of Investigation.

Out of State Alcoholic Beverage and Tobacco Applicants only:

Your fingerprint card can be obtained from the Department of Business and Professional Regulation by contacting the Division of Alcoholic Beverages and Tobacco at 850.488.8284, or one of the division's district offices. A listing of the district offices on the web can be found at http://www.myflorida.com/dbpr/abt/district_offices/licensing.html. Once the fingerprint card is received, you may then go to a local law enforcement office in your area to have your fingerprints rolled onto the card. Information specific to the Division of Alcoholic Beverages and Tobacco will be preprinted on the fingerprint card. Other information will be completed at the local law enforcement agency.

→ NOTICE ←

Please note that the information provided within this document includes a list of **Livescan Device Vendors** and **Service Providers** who have voluntarily chosen to have their device (equipment) and electronic fingerprint data submissions evaluated by the Florida Department of Law Enforcement (FDLE) to verify compliance with both FDLE and Federal Bureau of Investigation regulations and standards.

Inclusion in this list is NOT an endorsement or recommendation of one product or business over another and DOES NOT imply any rating, ranking, or 'certification' of the products or businesses themselves. This list is offered for information purposes only, to indicate that technical specifications for electronic submission of fingerprints to FDLE have been satisfied. The listing of these particular products or businesses should not be interpreted to mean that they have been approved by FDLE to the exclusion of any other products or businesses.

--- See Below ---



CIVIL WORKFLOW CONTROL SYSTEM



- Automated Processing Of Criminal History Requests
- Using Fingerprint Based Livescan Technology
- Average Response Time - 48 Hours

LIST OF APPLICANT LIVESCAN VENDORS AND SERVICE PROVIDERS WHO HAVE ESTABLISHED SUBMISSION APPROVAL FROM FDLE

Applicant type fingerprint cards may be submitted electronically to the Florida Department of Law Enforcement, *for the purpose of conducting a criminal history check*, IF the licensing or employing agency has agreed and made prior arrangements to receive electronic results from FDLE.

- If the licensing or employing agency has established a system to receive the electronic results, the applicant will be given instructions (*from the agency*) as to where to go and how to have the fingerprints taken and submitted from a livescan device.
- If an applicant wishes to submit fingerprints electronically but the agency did not give instructions, please contact that agency and request that the agency contact FDLE and make arrangements to receive electronic results. Individual applicants cannot be accommodated without the agency involvement.

Licensing or employing agencies MAY PURCHASE LIVESCAN DEVICES or MAY CONTACT SERVICE PROVIDERS to enable their applicants to electronically submit criminal history requests on their behalf.

- Listed below are those providers and vendors who have been qualified to submit electronically to FDLE.
- Livescan vendors and service providers not listed here may request approval of their product or service by contacting FDLE at (850) 410-8161.

Information about verifying the identity of an individual and rolling quality fingerprints is available.

- The national Compact Council provides instruction on verifying a person's identity which is crucial to the value of conducting a criminal history check at: http://www2.fbi.gov/hq/cjisd/web%20page/pdf_meet/identity_verif_guide.pdf
- The FBI's website has information on taking legible fingerprints which may be useful in training persons who will be rolling prints for submission on inked fingerprint cards or through livescan systems at : <http://www.fbi.gov/hq/cjisd/takingfps.html>

Service Providers

Accurate Background Check, Inc.

Contact Name	Phone Number(s)	E-mail Address
Lola Gonzalez	(877) 611-2277	mmuso@accuratebackgroundcheck.com

Accurate Fingerprint, Inc.

Contact Name	Phone Number(s)	E-mail Address
Traci Hall	(727) 478-5221 (813) 445-0556	info@accuratefingerprint.com

Advanced Screenings LLC

Contact Name	Phone Number(s)	E-mail Address
Conan Cuenca	(954) 261-2887 (786) 999-5338	fingerprinting@advancedscreeningservice.com

All Florida Fingerprinting

Contact Name	Phone Number(s)	E-mail Address
Derek Berry	(941) 794-1223	allfloridafingerprinting@gmail.com

Allen Industries, LLC

Contact Name	Phone Number(s)	E-mail Address
Jack Allen	(407) 234-9800	allenindustriesllc@gmail.com

Alpha Omega Investigative Agency

Contact Name	Phone Number(s)	E-mail Address
Dwight Walton	(561) 742-3335	alpha657@aol.com

Alliance Consulting Services of Florida, Inc.

Contact Name	Phone Number(s)	E-mail Address
Sarai Nunez	(786) 587-0373	snunez@floridaconsulting.net

ARC of Alachua County, Inc

Contact Name	Phone Number(s)	E-mail Address
Danielle Azar	(352) 334-4060 x120	dazar@arcalachua.org

Biometric Information Management

Contact Name	Phone Number(s)	E-mail Address
Sandra Scala	(941) 955-8400	flfingerprints@bioinfomgt.com
Kaye Sessions	(941) 625-0623	sessionsk@integrityel.com

Service Providers, Continued

BioWhorl Fingerprinting Service

Contact Name	Phone Number(s)	E-mail Address
Barbara & James Armstrong	(813) 244-4236 (813) 250-9339	tenprints@verizon.net

Bridges BTC, Inc.

Contact Name	Phone Number(s)	E-mail Address
Lynn Hudson	(321) 690-3464 x20	lhudson@mybridges.org
Lucinda Dochoda	(321) 690-3464 x34	ldochoda@mybridges.org

C & B Background Fingerprinting Services

Contact Name	Phone Number(s)	E-mail Address
John Creasman	(863) 763-2300	jrcreasman@aol.com

Caretaker's Fingerprinting Service

Contact Name	Phone Number(s)	E-mail Address
Patricia Singleton	(850) 513-0002 (850) 509-4596	patsingleton1@att.net

Clear Choice Electronic Fingerprinting

Contact Name	Phone Number(s)	E-mail Address
Rose Crawford	(407) 692-0719	clearchoice4all@yahoo.com
Carmen Burruezo	(407) 758-5215	

Cogent Systems, Inc.

Contact Name	Phone Number(s)	E-mail Address
Isam Saleh	(614) 718-9691	isaleh@cogentsystems.com

Contemporary Services Co.

Contact Name	Phone Number(s)	E-mail Address
Justin Rosenblum Ray Gordon	(954) 435-3600	fingerprintingmiami@csc-usa.com

Electronic Fingerprinting, Inc.

Contact Name	Phone Number(s)	E-mail Address
Denice Butler	(407) 208-0944 x11 (407) 704-2293	dbutler@electronicfingerprinting.com

Ethos Investigative Services

Contact Name	Phone Number(s)	E-mail Address
Ed Cotilla	(727) 822-9800	info@ethosinvestigations.com

Service Providers, Continued

EVEPS, Inc.

Contact Name	Phone Number(s)	E-mail Address
Tony Bruno	(716) 510-5292	tony@eveps.com

EZFingerprints, Inc.

Contact Name	Phone Number(s)	E-mail Address
Alex Chamberlain	(727) 448-0900	ezfingerprints@tampabay.rr.com

Fieldprint, Inc.

Contact Name	Phone Number(s)	E-mail Address
Morris Gargiule	(888) 472-8918 x2472	mgargiule@fieldprint.com

Fingerprint Technologies

Contact Name	Phone Number(s)	E-mail Address
Enrique Rios	(305) 218-4392 (305) 443-9148	idenrios@aol.com

Florida Livescan Fingerprint & Background, LLC

Contact Name	Phone Number(s)	E-mail Address
Robert Scire	(727) 845-1970	info@livescanflorida.com

Florida's Rapid Fingerprinting Service

Contact Name	Phone Number(s)	E-mail Address
Alicia Tricquet	(850) 597-2667	treekay33@aol.com
Lindy Gasdorf	(407) 275-7233	bean5872@bellsouth.net

Golden Passport Photos

Contact Name	Phone Number(s)	E-mail Address
Rosalee Suggs	(954) 739-5190	rsuggs38@aol.com

Granny Nannies

Contact Name	Phone Number(s)	E-mail Address
Maureen Rodriguez	(561) 417-9272	gnlivescan@bellsouth.net

i3GlobalSecurity, a division of i3GS, LLC

Contact Name	Phone Number(s)	E-mail Address
Jorge Reyes	(877) 770-4347 (800) 217-0966	livescan@i3globalsecurity.com

Service Providers, Continued

Ideal Identification, Inc.

Contact Name	Phone Number(s)	E-mail Address
Bob Smedley	(813) 350-7943	bsmedley@idealid.net

Identa-check, Inc.

Contact Name	Phone Number(s)	E-mail Address
Jane Grossman	(727) 898-4401	id@identa-check.com

IDENTICO LLC

Contact Name	Phone Number(s)	E-mail Address
Frank Kend	(888) 988-8969 (954) 239-8590	support@myidentico.com

Integrated Biometric Technology dba L-1 Enrollment Services Division

Contact Name	Phone Number(s)	E-mail Address
Barbara Creighton	(407) 354-5443	bcreighton@l1id.com

J.M. Everett Agency, Inc.

Contact Name	Phone Number(s)	E-mail Address
Jane Everett	(904) 751-3655	jmeverettaagency@aol.com

Level 2 Background Screening Services

Contact Name	Phone Number(s)	E-mail Address
Alan Lycan	(561) 722-4003	alan@level2backgroundscreening.com

MacData Advantage Background Screening

Contact Name	Phone Number(s)	E-mail Address
Jan Figola	(386) 254-4888	jan@macdataadvantage.com

Mobile Fingerprints

Contact Name	Phone Number(s)	E-mail Address
Todd Michael	(800) 711-4916	todd@mobilefingerprints.com

Mobile Livescan Solutions LLC.

Contact Name	Phone Number(s)	E-mail Address
Giovanni & Evelyn Proano	(305) 763-1403 (305) 793-7904	gproano@aol.com

National Fingerprint, Inc.

Contact Name	Phone Number(s)	E-mail Address
David Allburn	(888) 823-7873	dallburn@NationalFingerprint.com

Service Providers, Continued

On Site Notary & Fingerprinting Service

Contact Name	Phone Number(s)	E-mail Address
John Consoli	(727) 967-0551	johntaz@mindspring.com

Parcels Plus

Contact Name	Phone Number(s)	E-mail Address
Bruce Bernstein	(954) 782-9836	info@parcelsplus.net

Pearson VUE

Contact Name	Phone Number(s)	E-mail Address
Jo Anne Wingate	(877) 238-8232	pvamericassales@pearson.com

PrideRock Holdings

Contact Name	Phone Number(s)	E-mail Address
Mark Peterson	(404) 364-1868	mpeter1896@fadv.com

Sarasota Livescan Fingerprinting

Contact Name	Phone Number(s)	E-mail Address
Andrew Burke	(941) 538-7959	srqfingerprints@gmail.com

Secure Printz

Contact Name	Phone Number(s)	E-mail Address
Mallorie Hembd	(954) 336-5010	secure.printz@gmail.com

South Florida Fingerprinting

Contact Name	Phone Number(s)	E-mail Address
Daylen Laya	(305) 710-4972	southfloridafing@bellsouth.net

Sprague Security Safety & Risk Consulting Group, LLC

Contact Name	Phone Number(s)	E-mail Address
Lisa Sprague	(850) 656-9400 (850) 408-5049	lisa@spragueconsultingsecurity.com

Statutory Fingerprinting & Notary, Inc.

Contact Name	Phone Number(s)	E-mail Address
Marcia Bent	(866) 651-8899 (954) 585-8899 (561) 640-4204	sfn@fingerprintingnotary.com

Service Providers, Continued

Telos ID

Contact Name	Phone Number(s)	E-mail Address
Tom Ayers	(703) 724-3626	tom.ayers@telos.com

TOPS HR Solutions

Contact Name	Phone Number(s)	E-mail Address
Sara Decicco	(800) 379-0112 (941) 366-7570	sdecicco@topshr.com

True Care Professionals FLA, LLC

Contact Name	Phone Number(s)	E-mail Address
Jean-Claude Alcime	(561) 767-4355	truecare@tcpfla.com

United Screening Services Corporation

Contact Name	Phone Number(s)	E-mail Address
Robert Sanchez	(305) 774-1711	prints@unitedscreening.com

UPARC

Contact Name	Phone Number(s)	E-mail Address
Chrissy Pasquarella	(727) 799-3330 x7630	uparcprints@aol.com

YWCA of Greater Miami-Dade, Inc.

Contact Name	Phone Number(s)	E-mail Address
Tallulah Johnson	(305) 377-9922 x100	livescan@ywca-miami.org

Livescan Vendors

Biometric Information Management

Contact Name	Phone Number(s)	E-mail Address
Mike Dailey	(941) 955-8400	sales@bioinfomgt.com

Biometrics4all

Contact Name	Phone Number(s)	E-mail Address
Piet Lesage	(714) 568-9888 x110	sales@biometrics4all.com

Cogent Systems, Inc.

Contact Name	Phone Number(s)	E-mail Address
Isam Saleh	(614) 718-9691	isaleh@cogentsystems.com

CrossMatch Technologies, Inc.

Contact Name	Phone Number(s)	E-mail Address
Scott Clinton	(561) 622-2688	sclinton@crossmatch.net

DataWorks Plus

Contact Name	Phone Number(s)	E-mail Address
Rick Johnson	(864) 430-7981	rjohnson@dataworksplus.com

Identix Incorporated

Contact Name	Phone Number(s)	E-mail Address
Jeffrey Carroll	(952) 945-3350	jeff.carroll@identix.com

Innovative Biometric Systems

Contact Name	Phone Number(s)	E-mail Address
Leslie Rowe	(877) 932-2435 x6281	leslie@fastfingerprints.com

Integrated Biometric Technology

Contact Name	Phone Number(s)	E-mail Address
Barbara Creighton	(407) 354-5443	bcreighton@i1id.com

Morphotrak Biometric Solutions

Contact Name	Phone Number(s)	E-mail Address
George Hodges	(407) 562-3987	george.hodges@morphotrak.com

PrideRock Holdings

Contact Name	Phone Number(s)	E-mail Address
Thomas Harrison	(386) 492-7002	thomas.harrison@fadv.com

Livescan Vendors, Continued

Telos ID

Contact Name	Phone Number(s)	E-mail Address
Tom Ayers	(703) 724-3626	tom.ayers@telos.com